

UNIVERSITY OF DENVER POLICY MANUAL POLICY ON POLICIES		
<u>Responsible Department:</u> Business and Financial Affairs <u>Recommended By:</u> SVC Business and Financial Affairs and VC Legal Affairs <u>Approved By:</u> Board of Trustees	<u>Policy Number</u> 1.10.040	<u>Effective Date</u> 9/28/2020

I. INTRODUCTION

The Policy on Policies governs the development and oversight of all formal university policies. Administrators of University divisions are responsible for providing policies that ensure consistency, efficiency, and comply with pertinent local, state and federal laws. This Policy authorizes senior administrators to develop policies and outlines processes and procedures for doing so. Approved policies and procedures promulgated by senior administrators will apply to all members of the University community.

II. POLICY OVERVIEW

All policies and procedures adopted for administrative and operational purposes are the

University policies in the Policy Manual are organized by division. The division head is considered the responsible officer for the development and implementation of that division's policies.

Each responsible officer will annually appoint a policy liaison who will serve as the main

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Where flexibility may be needed in the use of the words “should” and “shall”, the responsible
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