

**CONSTITUTION of the FACULTY SENATE**  
**of the UNIVERSITY OF DENVER**

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|------|---------------------------------------|--|
| I.   | <u>PURPOSE</u>                        |  |
| II.  | <u>MEMBERSHIP</u>                     | Representation / Electorate / Term / Elections / Adjusting Representation / Resignations for Leave / Filling Vacancies |
| III. | <u>OFFICERS</u>                       | Officers listed / Elections / Executive Committee / Vacancies  |
| IV.  | <u>POWERS, DUTIES, AND PROCEDURES</u> | Limitation of Powers / Powers and Duties / Procedures  |
| V.   | <u>STANDING AND AD HOC COMMITTEES</u> | General Functioning / Standing Committees / Appointment of Standing Committees / Reports / Ad Hoc Committees           |
| VI.  | <u>ADVISORY COMMITTEES</u>            | Faculty Review Committee / Faculty Athletic Committee / University Budget Advisory Committee                           |
| VII. | <u>MEETINGS</u>                       |  |

- C. Term. The term of an elected Senator shall be three years. One-third of the total number of Senators (as nearly as practicable) shall be elected each year.
- D. Elections. Elections to the Senate shall be conducted by members of the University faculty in each unit as follows:
  - 1. Nominations shall be made by members of the voting unit. Procedures shall provide that every member of the electorate have the opportunity to place names in nomination.
  - 2. There shall be a reasonable number of nominations for Senators to be elected.
  - 3. Elections shall be conducted by secret ballot.
  - 4. Elections in the voting units shall be held before the first day of May.
  - 5.

May election meeting. All officers shall themselves be Senators, except that one of the three representatives to the Board of Trustees Committee on Faculty and Educational Affairs may be a faculty member who is not a Senator. If an officer's term as a Senator expires before his/her term as an officer, and the officer is not reelected to the Senate by the constituency, then the officer shall be appointed a Senator-at-large until the end of the term of office. Upon assuming the office of President, a Senator shall be assigned a three-year term as Senator at large and his/her unit shall elect a replacement.

C. Executive Committee. The President; President-elect; Past-

- b) Research policies: policies relating to faculty scholarship, research, and other creative activities;
  - c) Scholastic policies: such matters as grading, calendar, and conferring of degrees, which affect the entire University;
  - d) Personnel policies: policies relating to appointment and conditions of service of academic personnel;
  - e) Scholarships policies: policies to govern the awarding of scholarships and fellowships;
  - f) Policies governing affiliates: policies to regulate agreements between the University and other educational institutions which are or may become affiliated with it, especially concerning degrees, diplomas and certificates to be awarded by the affiliated institution; and
  - g) General: any policies which may serve to increase the quality or efficiency of the work of the University.
2. Consider finances. To receive from administrative officers appropriate information respecting the finances of the University and to disseminate that information insofar as it is deemed necessary for efficient work by the Senate.
  3. Consider conduct of University officers. To recommend policies to the administration to ensure the accountability of officers of instruction or administration; and to consider any questions that may arise concerning the conduct or efficiency of any officer of instruction or administration, reporting its findings to the Chancellor and, as determined appropriate by the Senate and the Chancellor, to the Board of Trustees.
  4. Appoint to University committees. To designate between one-quarter and one-half of the members (fraction to be determined in consultation with the Provost) of any all-University committee which deals with formulating policies or plans, recruiting key personnel, or like matters; and to receive interim, preliminary and final reports from such committees, so that standing Senate committees can contribute suggestions to their deliberations.
  5. Call General Faculty meetings. To call, with at least five days notice, a General Faculty Meeting (through the President, with the approval of the Executive Committee) when need for one arises in addition to the two convened by the Provost during the Winter Quarter and before the close of the Spring Quarter.
  6. Invite consultants. To invite consultants from within or outside the University to participate in Senate deliberations, either by action of the Executive Committee or by a majority vote at a Senate meeting.
  7. Enact By-Laws. To adopt and amend such By

1. Majority and quorum for amending the Constitution. Amending this Constitution shall require notice of 30 days and a two-thirds vote of Senators. A quorum for such actions shall be seventy-

2. The Academic Planning Committee shall normally be composed of no fewer than ten Senators. (1) APC shall recommend to the Senate policies pertaining to: curriculum & quality of instruction; research & scholarship funding; instructional & scholarly technology; long-range planning. (2) APC shall appoint one representative to serve on Undergraduate Council (two-year term); two representatives each to serve on the Library Advisory Committee and the Graduate Council (one to represent the three faculties and the other to represent the professional schools; staggered two-year terms); one representative to serve on the Internationalization Council (two-year term); one representative to serve on the Athletic Committee (two-year term); and one representative to serve on the Distance Learning Committee (two-year term). (3) APC shall meet twice per year, once in fall and once in spring, with the Associate Provost for Research to review and make recommendations about applications for the Faculty Research Fund (FRF). (4) The APC may opt to meet once per quarter jointly with the Executive Committee and the Provost.
3. The Financial Planning Committee shall normally be composed of no fewer than six Senators. This committee shall, in consultation with the Executive Committee, initiate such studies of financial policy as may contribute to the maximum effectiveness of the program of the University. It may also engage in studies requested by the administration through the Executive Committee of the Senate. The Committee shall meet once per quarter jointly with the Executive Committee, the Provost, and the Vice-Chancellor for Business and Financial Affairs.
4. The Nominations, Credentials and Rules Committee shall normally be composed of no fewer than six Senators. This committee shall establish procedures for nomination and election of officers and shall make nominations. It shall determine eligibility for membership in the Senate, in accordance with II.B; shall appoint standing committees, in accordance with V.

Senate and to the student body on the progress of the Inclusive Learning Environments Initiative. The Committee, or members thereof,





- b) To the administration. The Committee shall report severally on the validity of each individual complaint and may recommend remedies either for procedural inadequacies or for inequities or injustices. These findings shall be reported to the immediate administrative superior of the complainant, to the appropriate dean, and to the Provost.
- B. Faculty Athletic Committee.
- 1. Function: the committee shall protect the academic integrity of the University and insure the primacy of the educational experience in athletic programs, in three ways:
    - a) formulating and recommending policy to the Provost regarding all aspects of athletic programs at the University, including, but not limited to, policies to assure that athletes have the opportunity to participate fully in the processes of educational and career development, and to assure that admissions officers, administrators, faculty and students are protected from inappropriate pressures associated with athletic performance;
    - b) monitoring the educational experiences of student-athletes and the impact of athletics on all academic programs at the University; and,
    - c) assuring that there is regular and open sharing of information with the university community about all aspects of the University's athletic programs, including information about new and existing policies, information about the academic performance of student athletes and academic support services for them, and information about the finances of athletic programs and their impact on the University budget.
  - 2. Composition of the Committee.
    - a) Membership
      - (1) Voting members:
        - (a) Faculty representatives: six members elected by and from the faculty of the Division of Arts and Humanities, the Division of Social Sciences, the Division of Natural Sciences & Mathematics, the Daniel Felix Ritchie School of Engineering & Computer Science, the Daniels College of Business, and the Josef Korbel School of International Studies shall serve staggered three-year terms;
        - (b) Senate representatives: three members of the Faculty Senate appointed by the Executive Committee to represent it and Academic Planning and Student Relations Committees shall serve renewable two-year terms;
        - (c) Student representatives: two undergraduate student-athletes competing at the intercollegiate level shall serve staggered two-year terms;
        - (d) the NCAA Faculty Athletic Representative (appointed by the Chancellor in consultation with the President of the Faculty Senate); and,
        - (e) the Vice Chancellor for Athletics and Recreation and Ritchie Center Operations.
      - (2) Non-voting members:
        - (a) the University Registrar;
        - (b) the Associate Provosts for undergraduate academics and campus life;
        - (c) the University Compliance Officer; and
        - (d) the Associate Athletic Directors over sports.
    - b) Election and Appointment Procedures:

- (1) Faculty representatives:
  - (a) The Senate shall keep lists of the Committee members and their terms, and organize elections each April in units to fill seats as it determines.
  - (b) During the Spring Quarter of each academic year, the Senate Nominations, Credentials and Rules Committee shall coordinate elections to replace faculty members who are approaching the end of their terms.
  - (c) NCR shall solicit nominations from all faculty with a statement of the purpose and duties of the Committee.
  - (d) All nominations submitted must certify the nominee's agreement to serve.
  - (e) The NCR Committee shall determine the rotation of electing units (as defined in Article V, section 2.a.1), modifying the plan from time to time to effect optimal representation of all Senate constituencies.
- (2) Student representatives:
  - (a) The Director of Athletics shall determine the procedure for electing or appointing the two student-athletes.
- c) Officers and their duties:
  - (1) The voting members shall elect a chair from the ranks of the elected or appointed faculty members for a two-year term. The chair will be responsible for calling meetings, setting agendas, representing the Committee to Board of Trustees Athletic Affairs Committee, and organizing reports for the Athletic Affairs Committee, the Faculty Senate, and the University community.
  - (2) The voting members shall annually elect a second representative to the Board of Trustees Athletic Affairs Committee.
3. Reports.
  - a) The three Faculty Senate representatives will report regularly on the Committee's activities, deliberations, policies and reports to their respective standing committees (Academic Planning, Student Relations, and Financial Planning) and to the full Senate.
  - b) Regularly each quarter (Fall, Winter and Spring), at the invitation of the Senate President, the Director of Athletics and Recreation shall report to the Senate on all aspects of the University's athletic programs, and respond to questions.
  - c) The elected chair and second representative (section 2.c) above) shall serve as faculty liaisons to the Athletic Affairs Committee of the Board of Trustees. They

- b) Review pertinent peer practices, data, and research;
  - c) Share ideas on cost containment, efficiency of operations and redundancies, and possibilities for revenue enhancement; and
  - d) Maintain open communication channels by holding regularly scheduled meetings to discuss current budget issues (with multiple constituencies), acting as stewards of the budget process.
2. Composition of the Committee.
- a) Membership
    - (1)

