



# Application for Course Repeat with GPA Replacement

The University of Denver allows degree-seeking undergraduate and graduate students to repeat most courses in order to meet the minimum grade requirement for a required course. When a student repeats a course, grades from all attempts appear on the student transcript, and all grades are used in computing cumulative and major grade point averages, total credits, and academic standing. This policy adds the option of GPA replacement to the option of repeating a course.

Return completed form to the Office of the Registrar, University of Denver, University Hall, 2197 S. University Blvd, Denver, Colorado 80208. The form may be emailed to [Registrar@du.edu](mailto:Registrar@du.edu) or faxed to 303.871.4300. Questions about this policy and procedure may be directed to the Office of the Registrar at 303.871.4095.

See additional details on the reverse of this page.

Application for GPA replacement must be received by the last date to drop the repeated course.

Section I – Student Personal Information		
DU ID #	Name	Date
College	Degree	Major or Program

Section II – Original Course Information				
Course Information				
Subj. Code	Course #	Course Name	Term/Year Course Taken	Original Grade

Section III – Replacement Course Information				
				Course Taken

Section IV – Disposition				
Approved	Denied	Date	By	
Explanation of Denial				

## Course Repeat with GPA Replacement – Additional Details:

In order to invoke GPA replacement policy for a course, a student must have received an eligible grade in a prior attempt of the course. Grades of C-, D+, D, D- or F are eligible for repeat/replacement for undergraduate students, and grades of B-, C, C-, D+, D, D- or F are eligible for repeat/replacement for graduate students. Once a student invokes the GPA replacement policy for a course, that decision is irrevocable.

When GPA replacement is invoked, the grade from the latest attempt of a course replaces the grade from the most recent prior attempt of the same course in the cumulative GPA.

Grades from all attempts of a course appear on a student's transcript, with those attempts that have been replaced appropriately indicated. The replaced grade is excluded from cumulative grade point average and credit totals in the official academic record; the grade from the latest attempt is included, even if the grade earned in the latest attempt is lower than the replaced grade.

Students should consider whether this is the best way to improve their GPA. Most students will find that when they repeat a course, there is only a small impact on their overall GPA. Another way to increase GPA is to take additional courses and do well in them. Finally, if a student is repeating a course to increase their GPA for their graduate or professional school applications, it is useful to know that these schools may calculate a student's GPA differently.

A student may wish or need to strengthen their knowledge of a particular topic in order to prepare for future classes. This can be a good reason for repeating a course. Undergraduate majors are required to achieve a minimum grade of C- to count toward graduation requirements. In some programs, Graduate students are required to receive a B- or better in their coursework.

A course will not necessarily be easier the second time around. If a student chooses to repeat a course, they should maximize their chances for success by utilizing available resources and practicing good study habits.

### Eligibility:

- x This policy may be invoked only by currently enrolled, degree-seeking University of Denver undergraduate or graduate students. Sturm College of Law students may not invoke this policy and are subject to the academic and grading policies of the Law School.
- x Students who have graduated are not eligible for GPA replacement for courses taken prior to earning their degree.
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